

Request form to design website:

1. Purpose of website: _____

2. Your intended audience: _____

3. Number of pages of static content (e.g., Home Page, contacts, events):

4. Home page description: _____

5. Type of content regularly added by the client on a regular basis (e.g., updating events, files for download): _____

6a. Graphics (e.g., logo, header): _____

6b. Graphics availability and format (extension) _____

7. Website setup required (e.g., domain name, hosting company) _____

8. Additional options (e.g., online forms, calendars, blog, event registration):

9. Number of Links to E-mails: _____

10. Number of Links to PDF files: _____

11. Number of Links to different websites: _____

12. Number of video files: _____

13. Number of Animated or interactive elements/buttons: _____

16. Deadline: _____

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